

City of Glens Falls
Outside Dining Permit Application

Fee: \$50.00 standard license fee, plus \$5 for each chair

Applicant Name: _____
Business Name: _____
Address: _____ SBL# _____
Email Address _____
Phone Number: _____

Number of tables requested: _____ Number of chairs requested: _____

**Please provide Full Sketch on a separate sheet of paper

Full Description and Site Sketch for tables and chairs including Exact measurements:
(Allowing a 36'' clear passing per ADA regulations)

**In your Site Sketch, Please include Any/All of the following:

Light Poles, Street Signs, Benches, Crosswalks, Handicap Parking Spaces, Trees,
Garbage Receptacles, Fire Hydrants or Any other Permanent Obstacles that are
within 5' of your Requested area. Make sure to include Distance from Each Object.

Will you be Serving Alcohol at these seats/chairs? YES _____ NO _____

If Yes, how will you be Delineating this space?

Outside dining permits are issued from June 1st through May 31st. New applicants will need to go before the planning board for approval before seeking Common Council approval. Application renewals that do not have any changes from year to year and are filed before June 1st, require Common Council approval only. The City Clerk's Office processes approved applications and collects the required fees from owner.

Total fee collected: \$ _____

Applicant signature: _____ Date: _____

Chapter 189-28. Streets and Sidewalks, Part 2. Encroachments, Article XIII. Permits, Fees, A.
(4): Outside Dining: standard license fee shall be \$50.00, plus additional fee determined by the number of chairs/seats on Public Property (\$5.00 for each chair/seat on public property).