



GLENS FALLS FIRE DEPARTMENT

Application Permit for Public Display of Fireworks

Name of sponsoring organization: _____

Address: _____

Phone: _____ Contact person: _____

Email sponsoring organization contact: _____

Company (vendor) performing display: _____

Address: _____

Phone: _____ Contact person: _____

Email company contact: _____

Location of display: _____

Date/time of display: _____

Proposed Rain date/time: _____

(Fireworks Displays are not permitted to extend past 10:30 pm)

Permits must be approved by the Board of Public Safety. Board meetings are held on the first Wednesday of each month and completed applications should be submitted to the Fire Department at least ten (10) business days before a scheduled Board meeting.

The attached forms and required documentation **must be provided** in order for this to constitute a completed application. Incomplete applications may delay approval of the permit by the Board of Public Safety.

Applications should be returned to the: **Glens Falls Fire Department**
134 Ridge St.
Glens Falls, NY 12801

Phone: 518-761-3822

firefp@cityofglensfalls.com

I attest that the information provided in this application is accurate, true and complete to the best of my knowledge, and I understand that false statements made in this permit application are subject to the applicable versions of the NYS Penal Law.

Signature of Applicant

Title

Date



GLENS FALLS FIRE DEPARTMENT

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New York State Penal Law Requirements

NYS Penal Law 405 requires your organization to meet the following criteria in the issuance of this permit:

1. The actual point at which the fireworks to be fired must be at least two hundred feet from the nearest permanent building, public highway or railroad or other means of travel and at least fifty feet from the nearest above ground telephone or telegraph line, tree or other overhead obstruction.
2. The audience at such display must be restrained behind lines at least one hundred and fifty feet from the point at which the fireworks are discharged and only persons in active charge of the display shall be allowed inside these lines.
3. All fireworks that fire a projectile are set up so that any projectile will go into the air as nearby as possible in a vertical direction. If such fireworks are to be fired from the shore of a lake or other large body of water, they may be directed in such manner that the falling residue will fall into such lake or body of water.
4. Any fireworks that remain unfired after the display ends must be immediately disposed of in a way safe for the particular type of fireworks remaining.
5. No fireworks display shall occur during any windstorm in which the wind reaches a velocity of more than thirty miles per hour.



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Instructions for Sponsoring Organization

1. Fully complete the application form including form INS-1.
2. Provide the insurance documentation as required by form INS-1.
3. Provide a diagram of the grounds on which the display is to be held. The diagram must show (1) the point at which the fireworks are to be discharged; (2) the location of all buildings, highways, and other lines of communications; (3) the lines behind which the audience will be restrained; (4) and the location of all trees, telephone lines, or overhead obstructions.
4. Provide a written statement acknowledging their responsibility and agreeing to provide the following provisions:
 - a. Appropriate security measures and personnel needed to keep the designated display area clear of spectators. keep the designated display area clear of spectators **is the responsibility of the sponsoring organization**, it should **not** be assumed that any City Department will be providing security services. Fireworks displays **will not** be permitted to be conducted, if spectators cannot be kept clear of the designated security lines.
 - b. Clean up of the display site by 10:00 AM the day following the display, including all debris and unexploded shells.
5. If the display is to be conducted on property not owned/leased by the sponsoring organization, written approval of the property owner must be provided.
6. Attach additional information as needed.

For further information or assistance, contact: Glens Falls Fire Department
134 Ridge Street
Glens Falls, NY 12801
518-761-3822
firefp@cityofglensfalls.com



GLENS FALLS FIRE DEPARTMENT

Application Permit for Public Display of Fireworks

INS -1

The sponsoring organization must provide the following insurance for the issuance of this permit:

1. A **Certificate of Insurance** naming the City of Glens Falls as an ***Additional Insured*** evidencing the following coverage:

Commercial General Liability of One Million Dollars (\$1,000,000) per occurrence including completed operations, product liability and personal injury liability insurance.
2. Proof of Statutory Workers' Compensation, Disability and Employer's Liability Insurance for all employees (*Please note that for this coverage per NYS Law, the City of Glens Falls shall not be named as an Additional Insured.*)

Certificates of Insurance must name the City of Glens Falls as an Additional Insured and must provide for a thirty (30) day notification clause for cancellation, termination or material change in conditions. Certificates of Insurance should be addressed to the attention of: Glens Falls Fire Department, 134 Ridge Street, Glens Falls, NY 12801

Your organization and the NYS Licensed Explosive Company conducting the fireworks display acknowledge that failure to obtain such insurance on behalf of the City constitutes a material breach of this permit and subjects your organizations to liability for damages, indemnification and all other legal remedies available to the City. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the City.

Your organization and the NYS Licensed Explosive Company conducting the fireworks display agree to indemnify and save harmless the City, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the permitted activity, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of your collective organizations, your collective employees, or your collective agents.

I attest that the information provided in this application is accurate, true and complete to the best of my knowledge, and I understand that false statements made in this permit application are subject to the applicable versions of the NYS Penal Law.

Signature of Applicant

Date

Print Name

Title



GLENS FALLS FIRE DEPARTMENT

Application Permit for Public Display of Fireworks

Instructions for Fireworks Display Company

- 1) Complete Form INS-2 and provide the required insurance documentation.
- 2) Provide the following:
 - a. A complete description of the number, quantity and type of materials to be discharged and the method and materials used to ignite them.
 - b. A copy of your NYS Dept. of Labor license to deal in or manufacture explosives.
 - c. A copy of the NYS Dept. of Labor Certificate of Competence for the certified pyrotechnician who will be in charge of the display. Including, a description of the person or persons, including age, experience, physical characteristics, and information regarding the rejection, suspension or revocation of any previous license.
 - i. The persons in actual charge of the display must be over the age of eighteen (18) years, competent and physically fit. In addition, they must be a certified pyrotechnician and hold a valid NYS Dept. of Labor Certificate of Competence.
 - d. A list of the name(s) and age(s) of the individual(s) who will be designated to act as authorized assistant including a description of the person or persons. (*A minimum of two qualified operators must be present during discharge*).
 - e. A description of the manner and place of any fireworks that are to be stored on site.
- 3) At the time of the event, the following must also be provided:
 - a. All displays must be conducted in compliance with the applicable sections of NFPA 1123 and NYS Penal Law 405.00.
 - b. A minimum of two qualified operators must be present during discharge.
 - c. A minimum of two (2) approved fire extinguishers must be provided at widely separated points within the display area.
- 4) Attach additional information as needed.

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134 Ridge Street
Glens Falls, NY 12801
518-761-3822
firefp@cityofglensfalls.com



GLENS FALLS FIRE DEPARTMENT

Application Permit for Public Display of Fireworks

INS -2

The NYS Licensed Fireworks Company must provide the following insurance for the issuance of this permit:

1. A Certificate of Insurance naming the City of Glens Falls as an **Additional Insured** evidencing the following coverage:

Commercial General Liability and One Million Dollars (\$1,000,000) per occurrence including completed operations, product liability and personal injury liability insurance:
Excess Liability Insurance of Four Million Dollars (\$4,000,000) per occurrence aggregate.
2. Proof of Statutory Workers' Compensation, Disability and Employer's Liability Insurance for all employees *(Please note that for this coverage per NYS Law, the City of Glens Falls shall not be named as an Additional Insured.)*

Certificates of Insurance must name the City of Glens Falls as an Additional Insured and must provide for a thirty (30) day notification clause for cancellation, termination or material change in conditions. Certificates of Insurance should be addressed to the attention of: Glens Falls Fire Department, 134 Ridge Street, Glens Falls, NY 12801

BOTH your company and the sponsoring organization acknowledge that failure to obtain such insurance on behalf of the City constitutes a material breach of this permit and subjects your organizations to liability for damages, indemnification and all other legal remedies available to the City. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the City.

Your company and the sponsoring organization agree to indemnify and save harmless the City, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the permitted activity, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of your collective organizations, your collective employees, or your collective agents.

I attest that the information provided in this application is accurate, true and complete to the best of my knowledge, and I understand that false statements made in this permit application are subject to the applicable versions of the NYS Penal Law.

Signature of Pyrotechnic Operator

Date

Print Name

Title